



Director of Operations

Employment Classification: Full-Time

Primary Responsibility:

Lead and direct systems, structures, and teams that maximize the effectiveness of our Facilities, Finance, Human Resources, and Technology.

Qualifications:

- An active disciple of Jesus Christ and member of the Lutheran Church Missouri Synod.
- BA required. Graduate degree in Facility Management or Business Administration preferred
- Previous executive-level management experience required; minimum 5 years
- Self-starter with the ability to manage staff and projects and direct workflow.
- Strong leadership, organizational, and communication skills.
- A 100% match with our DNA. Embodies team leadership that works toward Mission, Values, Vision and Strategy

Responsibilities:

- Work with the staff and executive ministry team to establish and maintain policies and procedures in all ministry areas that reflect the mission, vision, and values of Messiah Lutheran Church
- Oversee departments and staff relating to the daily operations of the church including:
 - Finance
 - Facilities
 - Technology
 - HR/Personnel

Some evening and weekend work required. Forward resumes to Amy Malterer at amalterer@messiahnetwork.org